



Circular No.2/2016

5 July 2016

By email

Dear Registered Architects,

Call for Your Participation to ARB Committees 2016 - 2018

Architects Registration Board, HKSAR (“**ARB**”), is a statutory body formed under the Architects Registration Ordinance (Cap. 408) and is empowered to provide for the registration of architects and disciplinary control of the professional activities of registered architects, and for related matters. It operates with the following four Committees enacted by sections 9(b) and 17 of the Ordinance:

- Education and Accreditation Committee;
- House Committee;
- Legal Affairs Committee (“**LAC**”); and
- Registration Committee (“**RC**”).

On behalf of ARB, I write to invite your indication of interest to participate in our two Committees (LAC and RC) for term starting 1 September 2016 – 31 August 2017. Attached please find the list of ARB Committees and the relevant term of reference for your information. By serving on the Committees, you will be able to gain experience in ARB’s operation and contribute to the advancement of its works and services.

The key requirements on Committee member are:

1. Willingness to contribute to provide discerning inputs; and
2. Commitment to share the workload of the Committees.

Frequency of the Committee meetings will be determined by respective Committee Chairpersons.

If you are interested, please complete the attached reply slip stating your preferences and return to the Secretariat **by 18 July 2016**.

The selection and appointment of members to Committees will be at the discretion of the ARB. Notification of appointment for 2016-2018 will be made in late August 2016.

Should you have any questions, please contact the Secretariat, Ms. Mable HUNG or Ms. Alison NG, at 2805 7297 or 2805 7093 respectively.

For the full list of ARB membership and its Committees 2016-2018, please click <http://www.arb.org.hk/AboutUS.html>.

Thank you for your interest in participation and we look forward to working with you.

Yours sincerely,
Rita Cheung (Mrs.)
Registrar



Architects Registration Board

Hong Kong Special Administrative Region

建築師註冊管理局

香港特別行政區

Committees	Chair	Objective(s) and detailed works
Registration Committee 註冊事務委員會	CHAN Chak Bun	<p>Registration Committee is a committee under section 17 of Architects Registration Ordinance (“ARO”) (Cap 408):</p> <ol style="list-style-type: none">(1) The Board may appoint a committee of not less than 3 persons who are members of the Institute to examine the qualifications of applicants.(2) The Chief Executive may nominate a person to be a member of the registration committee, and if a person is so nominated, the Board shall appoint him to the committee.(3) The registration committee shall make recommendations to the Board on the acceptability of qualifications which require the Board’s acceptance under section 13(1)(a)(ii) or (iii).(4) The Board shall not be bound by a recommendation of the registration committee under subsection (3).(5) The Board may delegate any of its functions relating to registration and the renewal of registration to the registration committee. <p>Detailed works are listed as follows:</p> <ol style="list-style-type: none">1. To examine and verify the qualifications of applicants for registration or renewal as Registered Architect (“RA”);2. To make recommendations to the Board on the acceptability of applicants for registration or renewal as RA;3. To review and monitor the registration and renewal process as RA including the Professional Assessment; and4. To advise the Board generally on matters concerning the registration and renewal of registration as a RA. <p>Frequency of the meetings: 3-4 times (over lunch) per year.</p> <p>Size of the Committee: 3-6 members.</p>
Legal Affairs Committee 法律事務委員會	TSANG Mo Chau	<p>The Committee deals with the legal matters of the Board under the Architects Registration Ordinance (“ARO”) (Cap 408).</p> <p>Detailed works are listed as follows:</p> <ol style="list-style-type: none">1. To make rules for the conduct and discipline of RAs (section 9(c) refers);2. To monitor the progress of disciplinary proceedings;3. To review the procedures/guidelines of disciplinary proceedings;4. To consult and seek clarification with the legal advisor on interpretation of the ARO; and5. To make recommendations to the Board on enforcement and implementation of the ARO. <p>Frequency of the meetings: 4-5 times (over lunch) per year.</p> <p>Size of the Committee: 5-8 members.</p> <p>Requirement: with legal/ arbitration background and/or serving disciplinary board experience.</p>



REPLY SLIP

To: Ms. Mable Hung, ARB Secretariat – 19/F, One Hysan Avenue, Causeway Bay, Hong Kong
Fax: (852) 2519 6011
Email: arbsec@arb.org.hk

I am interested to serve in the following ARB Committees 2016 and my order of preference is listed below (please mark 2 choices, in order of priority):

- [] Registration Committee
[] Legal Affairs Committee

Reasons for wishing to serve in the above Committees:

Details of Boards / Committees that you have been serving at HKIA and/or ARB in the past, if any:

	Names of the Boards / Committees	Position
1.		
2.		
3.		
4.		
5.		
6.		

Please state if you have relevant experiences relating to legal, mediation matters, etc:



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Description of any participation on community or other related services on a voluntary basis:

Your view on the direction to be accomplished by the ARB:

Name:

Registration No.

Contact Phone:

Email:

Signature:

Date:
